

# GALLIA COUNTY ENGINEER

**Brett A. Boothe, P.E., P.S.**

1167 State Rte 160  
Phone (740) 446-4009

## Application for Access Permit

### Current Applicant Information

Applicant(s) Name:	
Mailing Address:	
City:	Phone:
Zip:	Email:

### Site Information

Township: \_\_\_\_\_ Section \_\_\_\_\_

Road you are requesting address to: \_\_\_\_\_

(Nearest Intersection or public road)

House # across road: \_\_\_\_\_

Between House Numbers \_\_\_\_\_ & \_\_\_\_\_

Length of property frontage: \_\_\_\_\_ feet

House # \_\_\_\_\_

#### Type of Permit (Check All That Apply)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> New Driveway                        | <input type="checkbox"/> Existing Driveway Reconstruction | <input type="checkbox"/> Renewal Permit # _____ |
| <input type="checkbox"/> Residential (Single Family Private) | <input type="checkbox"/> Field                            | <input type="checkbox"/> Commercial             |
| <input type="checkbox"/> Common Access Drive                 | <input type="checkbox"/> Industrial                       | <input type="checkbox"/> Other:                 |

**Call OUPS 48 hours before you dig 1-800-362-2764**

### Contractor

Company Name:		
Address:		
City:	Phone:	
State:	Zip:	Fax:
Contact:	Cell:	

### Applicant's Certification

I, the undersigned, understand that the Gallia County Engineer assumes no responsibility or liability for the work done under a permit and that all work shall be done at no cost to the County by a reputable contractor to perform such work. All work shall be done as applicable, in accordance with the State of Ohio Department of Transportation Construction and Materials Specifications, the Ohio Manual of Uniform Traffic Control Devices, and any supplemental and special provisions deemed necessary or as stated on the permit as special provisions or conditions. The County Engineer reserves the right to order the removal, reconstruction, relocation or repair of any work performed under a permit in the event of future work or for the benefit of requirements at the owner's expense, reference Chapter 5543.16 of the Ohio Revised Code which states in part, "The owner of land shall construct and keep in repair all approaches or driveways from the public roads, under the direction of the County Engineer". The County Engineer or his representative may revoke or annul any permit or halt work at any time for noncompliance or nonperformance of the conditions set forth in the application, specifications, standard details and permit. The County Engineer reserves the right to appoint an inspector to oversee the work. It is agreed that the maintenance and repair of the above installation shall be the responsibility of the property owner and shall be maintained so that the drainage of the road shall not be impaired. I hereby agree to all terms, conditions and restrictions so far as they apply to work to be done under the permit as issued and general provisions listed above. I hereby certify that the above information is true and accurate.

<b>Applicant's Signature</b>	<b>Date</b>
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*Preferred Drive location must be staked and address displayed prior to a permit being issued.*

*Location of driveway is subject to the requirements and approval of the Gallia County Engineer.*

*Please allow 7 working days to process this application. Driveway construction cannot begin until a permit is granted.*

*Permit expires 6 months from approval date.*

**Make check payable to Gallia County Engineer.**

**Fee: \$30.00**

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This page to be filled out by Department Staff Only

## DRIVEWAY PERMIT

PERMIT #

### Pre Construction Inspection

Requirements to be met:

Township: \_\_\_\_\_ Section: \_\_\_\_\_ Quarter: \_\_\_\_\_

Drive Culvert:  Required  Not Required

Diameter of Pipe: Inch \_\_\_\_\_ Length of Pipe: \_\_\_\_\_ feet

Type of Pipe: \_\_\_\_\_

Legal Speed Limit: \_\_\_\_\_ mph

Corresponding Recommended Sight Distance: \_\_\_\_\_ feet

Approx. Actual Sight Distance: \_\_\_\_\_ feet for \_\_\_\_\_ bound traffic

\_\_\_\_\_ feet for \_\_\_\_\_ bound traffic

Direction of Flow in Existing Ditch: N S E W

Depth of Existing Ditch: \_\_\_\_\_ feet \_\_\_\_\_ inches Ditch needs to be cleaned:  Yes  No

Non Curb and Gutter  Curb and Gutter Length of Curb Cut: \_\_\_\_\_

Road is:  Straight  Curved  Level  Hilly

Distance from Edge of Pavement to Centerline of Drive Culvert: \_\_\_\_\_ ft

Additional Requirements: \_\_\_\_\_

\_\_\_\_\_  
Inspector

\_\_\_\_\_  
Date of Pre Construction Inspection

### Post Construction Inspection

Date of Final Inspection: \_\_\_\_\_

APPROVED

NOT APPROVED

Comments: \_\_\_\_\_

\_\_\_\_\_  
Inspector

\_\_\_\_\_  
Date of Acceptance

**Contact Gallia County Engineer's Office 48 hours prior to beginning drive construction to schedule inspection at (740) 446-4009**